Holywell School Local Offer Information 2026 - 2027

Approved by:	Nicky Murrell	**Date:**	September 2026
Last reviewed on:	September 2026		
Next review due by:	September 2027		

Holywell Primary School, Upchurch
LOCAL OFFER INFORMATION

The Children and Families Act (March 2014) requires Local Authorities to *"Publish a local offer, setting out in one place information about provision they expect to be available for children and young people in their area who have special educational needs."*

Children within Holywell School fall within either the Kent Local Offer or the Medway Local Offer, depending on their home address.

To access the KENT Local Offer (Swale addresses), click here:

https://www.kent.gov.uk/education-and-children/special-educational-needs

To access the MEDWAY Local Offer (Medway addresses), click here:

https://www.medway.gov.uk/localoffer
https://www.medway.gov.uk/info/200307/local_offer/831/about_medways_local_offer

Schools are no longer required to provide a school-based local offer, however, we acknowledge the need to be transparent so have provided some useful contacts and information below.

Information and Guidance: Who should I contact to discuss the concerns or needs of my child?	
Class teacher Contact: office@holywell.kent.sch.uk	They are responsible for: ○ Adapting and refining the curriculum to respond to strengths and needs of all pupils ○ Checking on the progress of your child and identifying, planning and delivery of any additional support ○ Contributing to devising personalised learning plans to prioritise and focus on the next steps required for your child to improve learning ○ Applying the school's SEN policy If you have concerns about your child you should speak to your child's class teacher. You may then be directed to the SENCO.
Inclusion Lead Mr Ball Contact: senco@holywell.kent.sch.uk	He is responsible for: ○ Coordinating provision for children with SEN and developing the school's SEN policy ○ Ensuring that parents are • Involved in supporting their child's learning and access

	• Kept informed about the range and level of support offered to their child • Included in reviewing how their child is doing • Consulted about planning successful movement (transition) to a new class or school • Liaising with a range of agencies outside of school who can offer advice and support to help pupils overcome any difficulties • Providing specialist advice and facilitating training to ensure that all staff are skilled and confident about meeting a range of needs
Family Liaison Officer (FLO) Mrs Shellard Contact: flo@holywell.kent.sch.uk	She is responsible for: ○ The attendance of children at school ○ Liaising with parents to ensure continued good attendance of children and problems that may occur to reduce this ○ Pastoral support of pupils
Head Teacher Mrs N Murrell Contact: office@holywell.kent.sch.uk	She is responsible for: ○ The strategic and day to day management of all aspects of the school, including the provision made for pupils with SEN
SEN Governor Contact: office@holywell.kent.sch.uk	They are responsible for: ○ Supporting school to evaluate and develop quality and impact of provision for pupils with SEN across the school